



MAMMOTH LAKES HOUSING BOARD

MINUTES OF REGULAR MEETING

May 6, 2019

1. **CALL TO ORDER**

The meeting was called to order by President Kirk Stapp at 6:06 p.m.

2. **ROLL CALL**

President Kirk Stapp, Vice President Stacy Corless, Board Members Lindsay Barksdale, Zoraya Cruz, Tom Hodges, John Wentworth, Agnes Vianzon, and Richard Plaisted were present. Board Member Jiselle Kenny was absent.

3. **PUBLIC COMMENT**

There were no comments given at this time.

4. Approval of minutes from the April 1, 2019 regular Board meeting.

Board Member John Wentworth requested that his comment under Board Member Comments from the April 1, 2019 board meeting minutes be deleted.

ACTION: It was moved by Board Member Lindsay Barksdale, seconded by President Kirk Stapp, with Board Member Jiselle Kenny absent, and carried by an 8-0 voice vote to approve the minutes of the April 1, 2019 regular Board meeting as amended.

5. **Latino Housing Coalition:** The Board will receive a presentation from Mono County Behavioral Health staff regarding the Latino Housing Coalition staff position and possibly direct staff to work with Mono County on a contract – action item

Executive Director Patricia Robertson outlined the information in the staff report.

SPEAKING FROM THE FLOOR:

Mono County Behavioral Health (MCBH) Director Robin Roberts, MFT discussed the success MCBH had with their outreach to the Latino Community. Ms. Roberts described the committees they had that were supportive of the idea of the shared position. She said they had received grant money that could be used to support housing and bring more voices from the Latino Community. There was discussion between Ms. Roberts, Ms. Robertson, and members of the Board.

SPEAKING FROM THE FLOOR:

Sandy Hogan reminded the Board that she spoke about this item at the last meeting and said she felt Mammoth Lakes Housing needed someone in their office and at least 60% of the time devoted to answering the phones which would allow Ms. Robertson and her staff to tend to their workload. She said creating this position would engage our Latino Community. Ms. Hogan thanked the Board and urged them to not wait any longer with the hiring process.

ACTION: It was moved by Board Member John Wentworth, seconded by Board Member Lindsay Barksdale, with Board Member Jiselle Kenny absent, and carried by an 8-0 voice vote to direct staff to move forward with the development of a contract for a shared staff position based on the analysis provided by Mammoth Lakes Housing, and to allocate \$20,500 of Fiscal Year 18/19 revenue for an 18 month position subject to further approval from the Board based on the recruitment process, amended as prioritized for the Latino Housing Coalition.

6. Consider and possible adoption of an organizational Vision Statement – action item

Executive Director Patricia Robertson presented the information in the staff report. There was discussion between Ms. Robertson and members of the Board.

ACTION: It was moved by President Kirk Stapp, seconded Tom Hodges, with Jiselle Kenny absent, and carried by an 8-0 voice vote to adopt the following Vision Statement "Communities in the Eastern Sierra thrive because everyone has access to safe affordable quality housing".

7. Consider adoption of the Mammoth Lakes Housing 2019-2023 Strategic Plan – action item

Executive Director Patricia Robertson outlined the information in the Mammoth Lakes Housing 2019-2023 Strategic Plan. There was discussion between Ms. Robertson and the members of the Board.

ACTION: It was moved by Board Member Lindsay Barksdale, seconded by Board Member Tom Hodges, with Board Member Jisselle Kenny, and carried by an 8-0 voice vote to adopt the Mammoth Lakes Housing 2019-2023 Strategic Plan with the addition of the Vision Statement adopted by the Board on May 6, 2019 with formatting changes and photography additions as discussed.

8. Strategic Discussion: Committees The Board will participate in a strategic discussion regarding the creation of committees as expressed in the MLH Strategic Plan. The discussion will include possible prioritization of committees, committee descriptions, and committee work plan items – discussion item

Executive Director Patricia Robertson gave an update regarding the potential creation of Mammoth Lakes Housing Strategic Planning committees. There was discussion between Ms. Robertson and members of the Board.

Board Member John Wentworth recommended that all of the Board Members attend Diversity, Equity & Inclusion training. There was discussion among members of the Board.

Ms. Robertson presented the following potential focus areas for committees and the described the purpose for each of them: Housing & Development, Programing, Fundraising, Marketing & Communications, Governance Committee, and Diversity Equity & Inclusion. There was discussion among members of the Board.

SPEAKING FROM THE FLOOR:

Sandy Hogan proposed that the committees started as ad hocs in the beginning to see if the members had interest and experience in their respective committees and after some time had passed, determine if they really need to develop standing committees.

CONSENSUS: The Board gave Staff direction to create the following committees with two to four members appointed to each: Programs & Housing Development (Ad Hoc), Marketing & Communications (Ad Hoc), Governance Committee (Standing Committee) and Diversity Equity & Inclusion (Standing Committee).

9. Review and discuss the MLH and Sierra Housing Advocates, LLC FY 2018-19 Third Quarter Draft Financial Statements – information item

Executive Director Patricia Roberson presented the Mammoth Lakes Housing and Sierra Housing Advocates, LLC FY 2018-19 Third Quarter Draft Financial Statements. There was discussion between Ms. Robertson and members of the Board.

10. Review and possibly approve the Mammoth Lakes Housing Draft 2019/2020 Fiscal Year Budget – action item

Executive Director Patricia Robertson presented the Mammoth Lakes Housing Draft 2019/2020 Fiscal Year Budget. There was discussion between Ms. Robertson and members of the Board.

ACTION: It was moved by Board Member Stacy Corless, seconded by Board Member Tom Hodges, with Board Member Jiselle Kenny absent, and carried by an 8-0 voice vote to approve the Mammoth Lakes Housing Draft 2019/2020 Fiscal Year Budget with modifications.

11. The Board will consider providing comments to the Town of Mammoth Lakes Town Council on the Housing Element Update, 2019-2027 – action item

President Kirk Stapp voiced his concerns as to whether it would be appropriate for him and Board Member John Wentworth to remain in the meeting for this agenda item.

SPEAKING FROM THE FLOOR:

Town of Mammoth Lakes Town Manager Dan Holler confirmed that it was acceptable for President Kirk Stapp and Board Member John Wentworth to stay in the meeting during the conversation regarding the comments that would be submitted to the Town Council.

Executive Director Patricia Robertson stated that the Town released the Public Review Draft of the Housing Element Update for the period of 2019-2027 at the Planning and Economic Development Meeting on April 10th. She noted that this was an important document since it would guide the Town's housing work for the next eight years. Ms. Robertson outlined the Housing Element and its relationship to the General Plan. She stated the public comment period would close on May 10th and that she had provided comments to the Town regarding the administrative draft when the Town staff was reviewing that document, and that many of her comments were incorporated in it. Ms. Robertson said she also submitted public comments to the Planning and Economic Development Commission on April 10th. She provided her comments for the Board Members to review as well as a draft letter that she requested the Board consider signing and submitting to the Town. She read through the comments and asked members of the Board for their feedback. There was discussion between Ms. Robertson and members of the Board.

President Kirk Stapp voiced his concerns as to whether it would be appropriate for him and Board Member John Wentworth to sign the letter that would be submitted to the Town Council.

SPEAKING FROM THE FLOOR:

Mr. Holler said that signing it would bind them to vote in favor of the Housing Element and may cause a conflict of information and that they could abstain from signing the letter.

ACTION: It was moved by Secretary Stacy Corless, seconded by Board Member Tom Hodges, with Board Member Jiselle Kenny absent, President Kirk Stapp and Board Member John Wentworth abstaining and carried by 6-0 voice vote to submit the letter with comments, as amended, to the to the Town of Mammoth Lakes Town Council regarding the Housing Element Update for the period of 2019-2027.

12. MLH-Town Contract Update – information item

This item was discussed under Agenda Item # 13.

13. MLH Monthly Update – information item

This item was taken out of order.

Executive Director Patricia Robertson presented Mammoth Lakes Housing's (MLH) monthly update as well as an update on the contract with the Town. She also reported that MLH had hired an intern that will start on June 3rd. Ms. Robertson said that she attended the Eastern Sierra Council of Governments (ESCOG) on April 12th and the Collaborative Planning Team meeting on April 23rd. She also announced the upcoming showing of the movie the Quiet Force, which would take place on May 14th at Mammoth Middle School and handed out flyers for it. There was discussion between Ms. Robertson and members of the Board.

14. 238 Sierra Manor Road – information item

Executive Director Patricia Robertson outlined the information in the staff report. There was discussion among members of the Board.

15. The Parcel Update – information item

This item was taken out of order.

Executive Director Patricia Robertson gave an update on the Parcel and mentioned that she provided the Board with a copy of the Town staff report from May 1st. There was discussion among members of the Board.

SPEAKING FROM THE FLOOR:

Town of Mammoth Lakes Community & Economic Development Director Sandra Moberly offered to answer any questions regarding the Town staff report. Ms. Moberly handed out a collateral material card with information regarding the parcel that she would be handing out the next day. She said that the charrette dates would be August 20-23, 2019. There was discussion between Ms. Moberly, Ms. Robertson, and members of the Board.

16. Board Member Reports

Board Member John Wentworth commented that President Stapp and Executive Director Patricia Robertson's copies of the agenda were not the same as the copies of the agenda emailed through the Town's Notify Me service and uploaded on the Town's website. He also commented that he had concerns about the contract with the Town.

Board Member Stacey Corless reported that she attended the Diversity, Equity and Inclusion training and was happy to see staff and other Board Members there. Ms. Corless also reported that Mono County would adopt its 2019-2024 Strategic Plan on May 7th and that the plan would address the housing crisis in addition to four other focus areas.

Board Member Tom Hodges apologized for missing the last Board Meeting, and said that he had attended an affordable housing finance conference in Las Vegas. Mr. Hodges said that he got a lot of good contacts which he passed on to Ms. Robertson. He said there would be another event in November that would be much bigger and would be a good event for her to attend. He said he spoke to the Town about some of the ideas that he picked up. Mr. Hodges said that he attended the contract committee meeting on the 29th. He also reported that the YotelPad would break ground this summer.

Board Member Lindsay Barksdale reported on information that she looked up about her home town of Methow Valley, WA and the Methow Housing Trust.

There was discussion between staff and members of the Board.

17. Adjourn

The meeting was adjourned at 8:52 p.m. to the next regular board meeting on June 3, 2019 in Suite Z.

Respectfully submitted,

Angela DeLisle
Assistant Clerk
Town of Mammoth Lakes