



**Mammoth Lakes Housing Board Meeting  
Agenda**

**Wednesday, March 30, 2022, 8:00 p.m.  
Teleconference Only - No Physical Location**

Members of the Board

President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Mammoth Lakes Housing, Inc. at (760) 934-4740. Notification 48 hours prior to the meeting will enable Mammoth Lakes Housing, Inc to make arrangements to ensure accessibility to this meeting (28 CFR 13.102-35.104 ADA Title II).

NOTE: This meeting will be conducted pursuant to the provisions of Assembly Bill 361 (AB361) which amends certain requirements of the Ralph M. Brown Act. You are encouraged to attend this meeting by utilizing the Zoom link below.

**ZOOM INFORMATION:**

Join from a PC, Mac, iPad, iPhone or Android device: <https://us02web.zoom.us/j/86416450678>

Meeting ID: 864 1645 0678

One tap mobile

+16699009128,,86416450678# US (San Jose)

+12532158782,,86416450678# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 864 1645 0678

Find your local number: <https://us02web.zoom.us/u/kehXyEDrI0>

Public comments can be submitted to the Executive Director at [patricia@mammothlakeshousing.org](mailto:patricia@mammothlakeshousing.org) or may be made via Zoom or via phone during the meeting.

**1. Call to Order**

Regular meeting of the public benefit corporation, 501(c)3, Mammoth Lakes Housing, Inc. whose mission is to support affordable housing for a viable economy and sustainable community.

**2. Public Comments**

This is the established time for any member of the public wishing to address the Mammoth Lakes Housing, Inc. Board of Directors on any matter that does not otherwise appear on the agenda. Members of the public desiring to speak on a matter appearing on the agenda should ask the Chairman for the opportunity to be heard when the item comes up for consideration. Public comments may be submitted to the Executive Director at [patricia@mammothlakeshousing.org](mailto:patricia@mammothlakeshousing.org) or [clerk@townofmammothlakes.ca.gov](mailto:clerk@townofmammothlakes.ca.gov) before or during the meeting, may be made in person in Suite Z or by "Raising your hand" in Zoom.

**3. Policy Matters**

3.1 Consider adoption of Resolution 22-09, to update Resolution 29-03 which authorized Mammoth Lakes Housing to submit an application for a Home Investment Partnerships Program (HOME) Community Housing Development Organization (CHDO) application for the commercial conversion to eleven one-bedroom apartments

**4. Adjourn**

The meeting will adjourn to the next regular Board meeting.

**RESOLUTION NO. 22-09**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF MAMMOTH LAKES HOUSING, INC. AUTHORIZING THE SUBMISSION OF THE 2019 HOME INVESTMENT PARTNERSHIPS PROGRAM APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UP TO \$3,500,000; AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND OF ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM**

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**WHEREAS:**

- A. The California Department of Housing and Community Development (the “Department”) is authorized to allocate HOME Investment Partnerships Program (“HOME”) funds made available from the U.S. Department of Housing and Urban Development (“HUD”). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200.
- B. On October 31, 2019, the Department issued a Notice of Funding Availability announcing the availability of funds under the HOME program (the “NOFA”).
- C. In response to the October 2019 HOME NOFA, Mammoth Lakes Housing, Inc., a certified nonprofit Community Housing Development Organization (the “Applicant”), wishes to apply to the Department for, and receive an allocation of, HOME funds.

**IT IS THEREFORE RESOLVED THAT:**

- 1. In response to the October 2019 HOME NOFA, the Applicant shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed two million Dollars (\$3,500,000) for the following activities and/or programs:

*Rental new construction project located at 238 Sierra Manor Road, Mammoth Lakes, CA to convert two commercial buildings to eleven one-bedroom apartments.*

- 2. If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by

the Department or HUD for participation in the HOME program (collectively, the required documents).

3. The applicant authorizes the Patricia Robertson, Executive Director or his/her designee(s) to execute, in the name of the applicant, the required documents.

**APPROVED AND ADOPTED THIS 30<sup>th</sup> day of March 2022.**

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_ ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Kirk Stapp, President

ATTEST:

\_\_\_\_\_  
Patricia Robertson, Secretary

**RESOLUTION NO. 19-03**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF MAMMOTH LAKES HOUSING, INC. AUTHORIZING THE SUBMISSION OF THE 2019 HOME INVESTMENT PARTNERSHIPS PROGRAM APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UP TO \$2,000,000; AND IF SELECTED, THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND OF ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM**

---

**WHEREAS:**

- A. The California Department of Housing and Community Development (the "Department") is authorized to allocate HOME Investment Partnerships Program ("HOME") funds made available from the U.S. Department of Housing and Urban Development ("HUD"). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200.
- B. On October 31, 2019, the Department issued a Notice of Funding Availability announcing the availability of funds under the HOME program (the "NOFA").
- C. In response to the October 2019 HOME NOFA, Mammoth Lakes Housing, Inc., a certified nonprofit Community Housing Development Organization (the "Applicant"), wishes to apply to the Department for, and receive an allocation of, HOME funds.

**IT IS THEREFORE RESOLVED THAT:**

- 1. In response to the October 2019 HOME NOFA, the Applicant shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed two million Dollars (\$2,000,000) for the following activities and/or programs:

*Rental new construction project located at 238 Sierra Manor Road, Mammoth Lakes, CA to convert two commercial buildings to eleven one-bedroom apartments.*

- 2. If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by

the Department or HUD for participation in the HOME program (collectively, the required documents).

3. The applicant authorizes the Patricia Robertson, Executive Director or his/her designee(s) to execute, in the name of the applicant, the required documents.

PASSED AND ADOPTED THIS 2nd DAY OF December 2019, BY THE FOLLOWING VOTE:

AYES: 7      NAYS: 0      ABSTAIN: 0      ABSENT: 1

The undersigned President of the applicant does hereby attest and certify that the foregoing is a true and full copy of a resolution of the governing board of the applicant passed and adopted at a duly convened meeting on the date set forth above, and said resolution has not been altered, amended, or repealed.

  
Kirk A. Stapp, President

12/3/19  
Date