



MAMMOTH LAKES HOUSING BOARD

MINUTES OF REGULAR MEETING

OCTOBER 5, 2020

1. CALL TO ORDER

President Stapp called the meeting to order at 6:06 p.m.

President Kirk Stapp, Vice President Jennifer Kreitz and Board Members Lindsay Barksdale, Zoraya Cruz, Jiselle Kenny, Agnes Vianzon, Richard Plaisted and Tony Perkins were present via videoconference. Board Member Tom Hodges was absent

2. PUBLIC COMMENTS

Town of Mammoth Lakes Community and Economic Development Director Sandra Moberly announced that there would be a community meeting regarding The Parcel on October 13th at 5:30 p.m. via Zoom. Ms. Moberly reported that there would be an update on The Parcel given at the Town Council meeting on October 7th.

There was discussion between Ms. Moberly and members of the Board.

3. Approval of the minutes from the September 9, 2020 special Board meeting – action item

ACTION: It was moved by President Kirk Stapp, seconded by Board Member Tony Perkins, with Board Member Richard Plaisted abstaining, and Board Member Tom Hodges absent, and carried by a 7-0 roll call vote to approve the minutes from the September 9, 2020 special Board meeting.

4. The Board will receive a presentation from Eduardo Bribiesca, MLH's Rural West Intern on his experience at the intensive, month-long affordable housing development training provided by the California Coalition for Rural Housing – information item

Executive Director Patricia Robertson outlined the information in the staff report and introduced MLH's California Coalition for Rural Housing (CCRH) Rural West Intern Eduardo Bribiesca.

Mr. Bribiesca discussed his background and spoke about his desire to serve as an intern for MLH. He outlined the information in the PowerPoint presentation he had created which detailed the CCRH Internship Program. He spoke about the training he had received in the program and the job duties he was currently performing for MLH.

There was discussion between Mr. Bribiesca, Ms. Robertson and members of the Board.

5. MLH Board to identify its designated representative(s) for negotiations regarding employee matters pursuant to Government Code Section 54957.6 – action item

Executive Director Patricia Robertson outlined the information in the staff report. Ms. Robertson presented and discussed the sample format options that could be used for the Executive Director's Evaluation.

There was discussion between Ms. Robertson and members of the Board.

CONSENSUS: There was consensus from the Board to appoint Vice President Jennifer Kreitz and Board Members Jiselle Kenny, Agnes Vianzon and Tony Perkins as representatives to assist with the employee negotiations process for the Executive Director's performance evaluation.

CONSENSUS: There was consensus from the Board to utilize an online survey format for Ms. Robertson's performance evaluation which would include the 5-year strategic plan and the ability to add comments. The performance evaluation would combine a 6-month review for the period of March 2020 through August 2020 with an annual evaluation for her performance during the period of September 2019 through August 2020. Members of the Board would be given two weeks to complete and submit their evaluations online.

ACTION: It was moved by Vice President Jennifer Kreitz, seconded by Board Member Jiselle Kenny, with Board Member Tom Hodges absent, and carried by an 8-0 roll call vote to appoint Vice Chair Jennifer Kreitz and Board Members Jiselle Kenny, Agnes Vianzon and Tony Perkins to the newly created Employee Negotiations Ad Hoc Committee for the purpose of assisting with the employee negotiations process for the Executive Director's performance evaluation.

6. Consider adoption of Resolution 20-03 authorizing Mammoth Lakes Housing to submit an application for a CalHome Program application for Mortgage Assistance and ADU Loan Program activities in Mono County – action item

Executive Director Patricia Robertson outlined the information in the staff report. Ms. Robertson recommended that the Board consider adoption of Resolution 20-03 authorizing Mammoth Lakes Housing to submit an application in the amount of \$1,000,000 for a CalHome Program application for Mortgage Assistance and ADU Loan Program activities in Mono County.

Mammoth Lakes Housing Grant and Financial Associate Diane Doonan discussed minimum loan requirements for the CalHome Program.

There was discussion between staff and members of the Board.

ACTION: It was moved by Vice President Jennifer Kreitz, seconded by President Kirk Stapp, with Board Member Tom Hodges absent, and carried by an 8-0 roll call vote to adopt Resolution 20-03 authorizing Mammoth Lakes Housing to submit an application for a CalHome Program grant with an amendment to section C stating an allocation of funds not to exceed \$1.2 million and amendments to sections 1a and 1b requesting allocations up to \$600,000 each for Mortgage Assistance and Accessory Dwelling Unit (ADU) Loan Program activities in Mono County.

7. Consider adoption of Resolution 20-04 authorizing Mammoth Lakes Housing to submit an application for a CalHome Program application for Mortgage Assistance and ADU Loan Program activities in Inyo County – action item

Executive Director Patricia Robertson outlined the information in the staff report. Ms. Robertson recommended that the Board consider adoption of Resolution 20-04 authorizing Mammoth Lakes Housing to submit an application in the amount of \$1,000,000 for a CalHome Program grant for Mortgage Assistance and Owner-Occupied Rehabilitation Loan Program activities in Inyo County

There was discussion between Ms. Robertson and members of the Board.

ACTION: It was moved by Vice President Jennifer Kreitz, seconded by President Kirk Stapp, with Board Member Tom Hodges absent, and carried by an 8-0 roll call vote to adopt Resolution 20-04 authorizing Mammoth Lakes Housing to submit an application for a CalHome Program grant for Mortgage Assistance and Owner Occupied Rehabilitation Loan Programs with amendments to section C stating an allocation of funds not to exceed \$1.2 million and amendments to sections 1a and 1b requesting allocations up to \$600,000 each for Mortgage Assistance and Owner Occupied Rehabilitation Loan Program activities in Inyo County.

8. MLH Programs Update – information item

Executive Director Patricia Robertson outlined the information in the staff report. Ms. Robertson spoke about a Press Release regarding the Emergency Rent Assistance Program (RAP) that MLH had submitted to the local newspapers on September 29, 2020.

Board Member Lindsay Barksdale requested a future agenda item to discuss creation of a Fundraising Committee.

There was discussion between Ms. Robertson and members of the Board.

9. Board Member Reports

Vice President Jennifer Kreitz recently attended the Continuum of Care (COC) meeting and announced that there would be funding from the State for various emergency grants to help prevent homelessness and assist the existing homeless population. Ms. Kreitz reported that California Indian Legal Services Staff Attorney Michael Godbe worked with seniors and Native Americans on tenants' rights issues and was working on a grant application for additional funding. She said that Mono County was willing to participate with legal assistance and offer remote computers and bilingual services in Bishop as well.

Board Member Agnes Vianzon reported that she was a member of the Visitor Connection Working Group (VCWG). Ms. Vianzon said that the VCWG had a big initiative and a call for project ideas related to sustainable recreation and said that she would like to see if there was a way to relate it to housing.


Board Member Zoraya Cruz reported that she attended the Housing California Conference. Ms. Cruz announced that she was now a homeowner and would be moving out of Aspen Village. She thanked MLH for the low-income housing assistance she had been provided over the past several years.

There was discussion between Ms. Robertson and members of the Board.

10. Adjourn, to the regular Board meeting scheduled for November 2, 2020.

The meeting was adjourned at 7:59 p.m. to the next regular meeting scheduled to be held on November 2, 2020 at 6:00 p.m.

Respectfully submitted,


Angela Plaisted
Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson
Secretary
Mammoth Lakes Housing