



**MAMMOTH LAKES HOUSING BOARD**

**MINUTES OF SPECIAL MEETING**

**NOVEMBER 16, 2020**

**1. CALL TO ORDER**

Chair Kirk Stapp called the meeting to order at 2:32 p.m.

Chair Kirk Stapp, Vice Chair Jennifer Kreitz, and Board Members Lindsay Barksdale, Zoraya Cruz, Tom Hodges, Jiselle Kenny, Agnes Vianzon, Richard Plaisted and Tony Perkins were present via videoconference. Board Member Lindsay Barksdale joined the meeting at 2:40 p.m.

**2. PUBLIC COMMENTS**

There were no comments given at this time.

**3. Approval of the minutes from the November 2, 2020 regular Board meeting – action item**

ACTION: It was moved by Vice Chair Jennifer Kreitz, seconded by Board Member Jiselle Kenny, with Board Member Lindsay Barksdale absent, and carried by an 8-0 roll call vote to approve the minutes from the November 2, 2020 regular Board meeting.

**4. Present Jiselle Kenny with a Certificate of Appreciation for her service on the Mammoth Lakes Housing Board of Directors – action item**

Executive Director Patricia Robertson outlined the information in the staff report and thanked Board Member Jiselle Kenny for her service and contribution to the MLH Board.

The members of the Board thanked Ms. Kenny for her many years of service on the Board.

Ms. Kenny thanked Ms. Robertson and members of the Board for their kind words.

**SPEAKING FROM THE FLOOR:**

Sandy Hogan thanked Ms. Kenny for her years of service on the Board.

Board Member Tony Perkins left the meeting at 2:44 p.m.

There was discussion among members of the Board.

**ACTION:** It was moved by Vice Chair Jennifer Kreitz, seconded by Board Member Tom Hodges, with Board Member Tony Perkins absent, and carried by an 8-0 roll call vote to present Jiselle Kenny with a Certificate of Appreciation for her service on the Mammoth Lakes Housing Board of Directors.

**5. Discussion of Mammoth Lakes Housing's role in the development of The Parcel**

Executive Director Patricia Robertson outlined the information in the staff report and asked the members of the Board what role they thought MLH should play in The Parcel, and what the possible next steps should be, such as direction to staff to write a letter to the Town explaining the value of having MLH added to the ownership structure of The Parcel or to maintain a similar structure with The Parcel as they had with MLH's other properties, or any other direction that the Board would like to provide.

Board Member Tom Hodges spoke about MLH's contract with the Town and asked if taking on additional responsibilities with The Parcel would be outside of the structure of the contract, and if so, would MLH seek additional compensation and staffing.

Vice Chair Jennifer Kreitz spoke about the reputation MLH had built in the community as being the place to go with questions related to the properties that they managed and said that the Board should seek direction from the Town as to what their thoughts were with regard to MLH's role in The Parcel to ensure that all parties were being transparent.

Board Member Jiselle Kenny left the meeting at 2:58 p.m.

Board Member Tony Perkins rejoined the meeting at 3:02 p.m.

Chair Kirk Stapp said that he thought the Town staff should consider MLH as the organization to manage The Parcel and work with them before breaking ground and reported that he was in support of staff sending a letter to Town Council in addition to Town staff.

**SPEAKING FROM THE FLOOR:**

Special Projects Manager Grady Dutton reported that the Town Council and Town staff were aware of the positive attributes that MLH could bring to The Parcel and spoke about Ms. Robertson's assistance throughout the Plan The Parcel process. Mr. Dutton spoke about the proposed schedule of The Parcel and said that the first occupancy would, hopefully, happen at the end of 2022. He said that there were no plans for Town staff to act as the contact for the community for this project and said he welcomed the letter from MLH and the opportunity to get together with MLH and Pacific Companies for further discussion.

Sandy Hogan spoke in support of Mr. Dutton's comments and spoke in favor of Pacific Companies and MLH managing The Parcel together. Ms. Hogan spoke about the strengths that MLH had with regard to the technical process of handling applications, complaints and questions. She encouraged staff to send a letter to the Town Council as well as Town staff that would stress their experience and strengths.

There was discussion between Mr. Dutton, Ms. Robertson and members of the Board.

Staff was given direction to send a letter to Town staff and the Town Council explaining the added value of a local nonprofit partner in The Parcel and expressing the Board's desired involvement for MLH, requesting that the Town consider a role for MLH that is similar to historical involvement and to note in the letter the benefit to the community of maintaining continuity with MLH as the local partner.

**CLOSED SESSION**

6. **Pursuant to Government Code Section 54957, the Board will hold a closed session to consider the evaluation of performance of an employee, title: Executive Director.**
  
7. **Pursuant to Government Code Section 54956(b) and 54957.6 the Board shall hold a closed session at a special meeting with the Board's designated representative(s), (Jennifer Kreitz, Jiselle Kenny, Agnes Vianzon, Tony Perkins), regarding the discussion of the local agency's budget with regards to salaries, salary schedules, or compensation paid in the form of fringe benefits of its unrepresented employees (Executive Director) and may include discussion of MLH's budget and available funds and funding priorities, but only insofar as these discussions relate to providing instructions to the local agency's designated representative(s). The purpose of this is to review MLH's position and instructing MLH's designated representative(s). No action is to be taken at the closed session. Announcement of Action taken in Closed Session**

The Board went into recess at 3:34 p.m.

Vice Chair Jennifer Kreitz left the meeting at 3:34 p.m.

The Board went into closed session at 3:40 p.m.

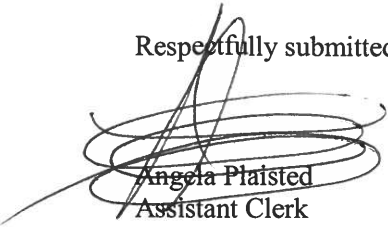
The Board returned from closed session at 4:20 p.m.

Executive Director Patricia Robertson reported that Board Member Jiselle Kenny joined the closed session at 3:50 p.m. Ms. Robertson stated that there was no action taken.

8. **Adjourn, to the regular Board meeting scheduled for December 7, 2020.**

The meeting was adjourned at 4:24 p.m. to the next regular meeting scheduled to be held on December 7, 2020.

Respectfully submitted,

  
Angela Plaisted  
Assistant Clerk  
Town of Mammoth Lakes

Patricia Robertson  
Secretary  
Mammoth Lakes Housing, Inc.