



MAMMOTH LAKES HOUSING BOARD

MINUTES OF REGULAR MEETING

DECEMBER 7, 2020

1. Call to Order

Chair Kirk Stapp called the meeting to order at 6:05 p.m.

Chair Kirk Stapp, Vice Chair Jennifer Kreitz, and Board Members Lindsay Barksdale, Tom Hodges, Agnes Vianzon, Richard Plaisted and Tony Perkins were present via videoconference. Board Member Zoraya Cruz was absent. Board Member Jiselle Kenny previously resigned and was added to the roll call in error.

2. Public Comments

There were no comments given at this time.

3. Board Member Reports

Board Member Tom Hodges reported that he would attend the Planning and Economic Development Commission's public hearing regarding The Parcel on December 9th and encouraged the members of the Board to attend. Mr. Hodges spoke about the new Stay At Home Order (SAHO) and the impact it would have on our community. He announced that the Town Council scheduled a special meeting to be held tomorrow at 5:30 p.m. to discuss the current COVID state of affairs and potential funding options to support our community including continuing the Rental Assistance Program.

Vice Chair Jennifer Kreitz reported that members of the public could request that the Town add them to the email list for all upcoming Parcel events and information. Ms. Kreitz announced that there would be an item on tomorrow's Mono County Board of Supervisors' agenda to request Chief Administrator Bob Lawton consider approval of a revision of the current Resolution for the Mono County Revolving Loan Fund program to purchase deed-restricted properties to provide for an extension on current loans and to request that all fund interest earnings be committed to affordable housing programs. She reported that she recently attended the California Forward (CA FWD) conference and said that there was a lot of discussion around homeownership and achieving racial equity through homeownership. Ms. Kreitz said that it was a good reminder that things MLH was working on were also on the top of the list of priorities at the State level.

Chair Kirk Stapp reported that January through March were usually the Town's biggest Transient Occupancy Tax (TOT) and Sales Tax months in which the Town earned approximately 60% of its annual budget. Chair Stapp said that the Town would take a significant hit if COVID continued as is. He said the Town would likely need to meet to readjust the current budget and prioritize outstanding projects, and noted that the Town had a good amount of money in reserves.

There was discussion among members of the Board.

4. **Approval of the minutes from the November 16, 2020 special Board meeting – action item**

ACTION: It was moved by Board Member Tom Hodges, seconded by Board Member Lindsay Barksdale, with Board Member Zoraya Cruz absent, and carried by a 7-0 roll call vote to approve the minutes of the November 16, 2020 special Board meeting.

5. **MLH Programs Update – information item**

Executive Director Patricia Robertson outlined the information in the MLH Programs Update. Ms. Robertson thanked community member Sandy Hogan for volunteering to call donors to thank them for their donations.

There was discussion between Ms. Robertson and members of the Board.

6. **The Board will consider the merits of an application to the CA Coalition for Rural Housing Rural West Internship Program for Diversity in Nonprofit Housing and Community Development – action item**

Executive Director Patricia Robertson outlined the information in the staff report. Ms. Robertson reported that MLH's previous intern, Jake Castro, had come back to help out in the office since Intern Eduardo Bribiesca had resigned due to health issues. She recommended that the Board approve the application to the California Coalition for Rural Housing Rural West Internship Program for Diversity in Nonprofit Housing and Community Development for the 2021-22 Program Year.

There was discussion between Ms. Robertson and members of the Board.

ACTION: It was moved by Vice Chair Jennifer Kreitz, seconded by Board Member Tom Hodges, with Board Member Zoraya Cruz absent, and carried by a 7-0 roll call vote to submit an application to the CA Coalition for Rural Housing Rural West Internship Program for Diversity in Nonprofit Housing and Community Development for the 2021/22 Program Year.

7. **Review and approve the MLH and Sierra Housing Advocates, LLC FY 2020-21 First Quarter Draft Financial Statements – action item**

Executive Director Patricia Robertson outlined the information in the MLH and Sierra Housing Advocates, LLC Fiscal Year 2020-21 First Quarter Draft Financial Statements.

There was discussion between Ms. Robertson and members of the Board.

ACTION: It was moved by Board Member Tom Hodges, seconded by Chair Kirk Stapp, with Board Member Zoraya Cruz absent, and carried by a 7-0 roll call vote to approve the MLH and Sierra Housing Advocates, LLC FY 2020-21 First Quarter Draft Financial Statements.

8. Review and accept the June 30, 2020 Audit Statements – action item

Executive Director Patricia Robertson outlined the information in the June 30, 2020 Audit Statements.

ACTION: It was moved by Vice Chair Jennifer Kreitz, seconded by Board Member Tom Hodges, with Board Member Zoraya Cruz absent, and carried by a 7-0 roll call vote to accept the June 30, 2020 Audit Statements.

9. The Board will participate in a facilitated discussion regarding prioritization of Strategic Plan Goals

Executive Director Patricia Robertson asked members of the Board if they would like to postpone this item until they have a full Board or to the January meeting.

There was discussion between Ms. Robertson and members of the Board.

There was direction from the Board to table this item until the next regular meeting on January 4, 2021, and to have Ms. Robertson and the Board review the information and do some pre-work on their own prior to the next meeting.

The Board left the open session at 7:07 p.m.

CLOSED SESSION

- 10. Property Negotiations: Pursuant to Government Code Section 54956.8, the Board will hold a closed session to discuss property negotiations and possible staff directions and/or action – APN 040-151-006-000 Property: 1700 Old Mammoth Road, #G-106, Mammoth Lakes, CA 93546**
Negotiating Parties: Patricia Robertson representing MLH (prospective buyer); Christian and Guadalupe Grimaldo (Owner)
Under Negotiation: Terms of sale

- 11. Pursuant to Government Code Section 54957.6(a), Conference with Labor Negotiators, the Board will meet with its representatives (Jennifer Kreitz, Agnes Vianzon, Tony Perkins) with respect to the following position: Executive Director. No action to be taken. Announcement of Action Taken in Closed Session**

The Board went into closed session at 7:12 p.m.

The Board returned from closed session at 8:28 p.m.

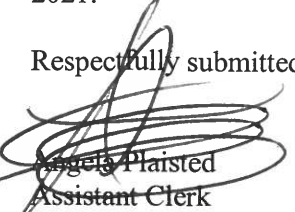
Executive Director Patricia Robertson announced that for Item #10 the Board approved Option 1: To not exercise the MLH Option at this time, but to ask that the owners list the unit for sale to an income-eligible household for 60 days, as outlined in the Agreement. If the owners were unable to locate an eligible buyer, authorized staff to transfer the purchase option to an eligible household or to purchase the unit utilizing the Town's Revolving Loan Fund (RLF) funds. The item was approved with a vote of 6-0, with Chair Kirk Stapp voluntarily recusing himself.

Ms. Robertson announced that there was no action taken on Item #11.

12. Adjournment

The meeting was adjourned at 8:30 p.m. to the next regular meeting scheduled to be held on January 4, 2021.

Respectfully submitted,


Angela Plaisted
Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson
Secretary
Mammoth Lakes Housing, Inc