



MAMMOTH LAKES HOUSING BOARD

MINUTES OF REGULAR MEETING

MARCH 2, 2020

CALL TO ORDER

The meeting was called to order at 6:01 p.m.

President Kirk Stapp and Board Members Lindsay Barksdale, Zoraya Cruz, Agnes Vianzon and Richard Plaisted were present. Vice President Jennifer Kreitz, and Board Members Tom Hodges and Jiselle Kenny were absent.

PUBLIC COMMENTS

There were none given at this time.

3. Approval of the minutes from the February 10, 2020 special Board meeting – action item

ACTION: It was moved by Board Member Lindsay Barksdale, seconded by Board Member Agnes Vianzon, with Vice President Jennifer Kreitz and Board Members Tom Hodges and Jiselle Kenny absent, and carried by 5-0 voice vote to approve the minutes from the February 10, 2020 Special Meeting.

4. The Board will review potential recommendations to the Town Council to implement an ADU Loan and/or Incentive Program

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

SPEAKING FROM THE FLOOR:

Dennis Domaille spoke in favor of the Accessory Dwelling Unit (ADU) Loan and/or Incentive Program.

The Board gave staff direction to compile the Board's comments regarding the ADU Loan Program and bring them back to the April Board Meeting in draft format for approval of submission to the Town Council. The Board's comments included that the ADU Program be funded and designed to include the following features: fixed term, non-forgivable, deferred payments up front, duration of deferral to be determined at a later date, occupancy restricted, low rate interest loans, and a goal of funding at least three loans.

5. The Parcel Update – information item

Executive Director Patricia Robertson gave an update on The Parcel.

There was discussion between Mr. Robertson and members of the Board.

6. Receive an update regarding 238 Sierra Manor Road project and possibly approve expenditure of funds to obtain NEPA analysis and 100% permit ready plans – action item

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between staff and members of the Board.

ACTION: It was moved by president Kirk Stapp, seconded by Board Member Lindsay Barksdale, with Vice President Jennifer Kreitz and Board Members Tom Hodges and Jiselle Kenny absent, and carried by 5-0 voice vote to approve expenditure of \$245,000 from MLH reserves to obtain NEPA analysis and 100% permit ready plans for the 238 Sierra Manor Road project.

7. MLH Monthly Update – information item

Executive Director Patricia Robertson outlined the information in the Monthly Status Report.

There was discussion between Ms. Robertson and members of the Board.

8. MLH Annual Report 2019 – information item

Executive Director Patricia Robertson outlined the information in the Annual Report.

There was discussion between Ms. Robertson and members of the Board.

9. Updates from Committees – information item

- a. Governance (standing)
Kirk, Jennifer, Stacy, Agnes

Board Member Agnes Vianzon reported that the Committee would meet on March 5th.

- b. Diversity, Equity, & Inclusion (standing)
Zoraya, Jiselle

There was no report given.

- c. Programs & Housing Development (ad-hoc)
Tom, Richard, Jennifer, Lindsay

There was no report given.

- d. Marketing & Communications (ad-hoc)
Jiselle, Lindsay

Board Member Lindsay Barksdale reported that the Committee would work on website traffic.

There was discussion between members of the Board and Executive Director Patricia Robertson.

- e. Workforce Housing Program Steering Committee (Chamber)
Richard, Tom

Board Member Richard Plaisted reported that the Chamber of Commerce's Workforce Housing Program Steering Committee should meet later in the month.

- f. Board Nominations Committee (ad-hoc)
Lindsay, Tom

Ms. Robertson reported that there would be a Board Nominations Committee meeting on the 4th. She said that the Committee would develop a marketing plan for the open Board seat and post the vacancy notification.

There was discussion between Ms. Robertson and members of the Board.

10. Board Member Reports

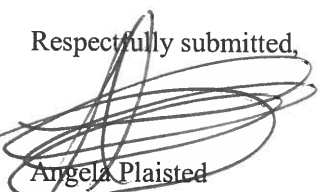
President Kirk Stapp said that he liked the direction the Board was going with the ADUs and voiced concern about the potential issues with parking and snow removal that could result.

There was discussion among members of the Board.

11. Adjourn to the regular Board meeting scheduled for April 6, 2020

The meeting was adjourned at 7:14 p.m. to the next regular meeting on April 6, 2020.

Respectfully submitted,


Angela Plaisted
Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson
Secretary
Mammoth Lakes Housing, Inc.