



MAMMOTH LAKES HOUSING BOARD

MINUTES OF SPECIAL MEETING

MAY 12, 2021

1. Call to Order

President Kirk Stapp called the meeting to order at 12:06 p.m.

President Kirk Stapp, and Board Members Lindsay Barksdale, Tom Hodges, Agnes Vianzon, Tony Perkins and Heidi Steenstra were present via videoconference.

Vice President Jennifer Kreitz and Board Member Zoraya Cruz were absent.

It was noted that there was an error on the agenda in which new Board Member Heidi Steenstra was not added to the Roll Call.

2. Public Comments

Dennis Domaille thanked MLH for supporting his project and apologized that it did not cross the finish line. Mr. Domaille offered to help MLH if they needed any assistance with anything in the future.

3. Review and approve the Sierra Housing Advocates, LLC FY 2020-21 Third Quarter Draft Financial Statements – action item

Executive Director Patricia Robertson outlined the information in the Sierra Housing Advocates, LLC Fiscal Year 2020-21 Third Quarter Draft Financial Statements.

There was discussion between Ms. Robertson and members of the Board.

ACTION: It was moved by Board Member Tom Hodges, seconded by President Kirk Stapp, with Vice President Jennifer Kreitz and Board Member Zoraya Cruz absent, and carried by a 6-0 roll call vote to approve the Sierra Housing Advocates, LLC Fiscal Year 2020-21 Third Quarter Draft Financial Statements.

4. Review and provide staff direction regarding projected excess revenue in Fiscal Year 2020/21

Executive Director Patricia Robertson outlined the information in the staff report and the financial reports. Ms. Robertson reported that there was an excess of approximately \$150,000 for the 2021/22 fiscal year, \$50,000 of which was reserved for program use.

Members of the Marketing Committee spoke about where they were in the process of selecting a vendor for the Marketing/Rebranding initiative and their need for additional funds to do so.

Ms. Robertson read comments regarding this item which she had received via email from Vice President Jennifer Kreitz.

There was discussion between Ms. Robertson and members of the Board.

There was direction given to staff to allocate 30% of the remaining \$100,000 of projected excess revenue for the fiscal year 2020/21 to the Consulting line item and to leave 70% in Excess Revenue line item.

5. Approve the Grant Agreement with Local Initiatives Support Corporation for participation in the CA COVID-19 Rent Relief Program – action item

Executive Director Patricia Robertson outlined the information in the staff report and the grant award letter from Local Initiatives Support Corporation (LISC).

There was discussion between Ms. Robertson and members of the Board.

ACTION: It was moved by President Kirk Stapp, seconded by Board Member Tom Hodges, with Vice President Jennifer Kreitz and Board Member Zoraya Cruz absent, and carried by a 6-0 roll call vote to approve the Grant Agreement with the Local Initiatives Support Corporation for participation in the CA COVID-19 Rent Relief Program.

6. Adjourn, to the regular Board meeting scheduled for June 7, 2021.

The meeting was adjourned at 1:10 p.m. to the next regular meeting scheduled to be held on June 7, 2021.

Respectfully submitted,

Angela Plaisted
Town Clerk
Town of Mammoth Lakes

Patricia Robertson
Secretary
Mammoth Lakes Housing, Inc.