



Mammoth Lakes Housing Board

Regular Meeting Minutes

May 2, 2022, 6:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Heidi Steenstra, Board Member Brian D'Andrea

Members Absent: Board Member Tom Hodges, Board Member Agnes Vianzon, Board Member Tony Perkins

1. Call to Order

President Kirk Stapp called the meeting to order at 6:05 p.m. in the Council Chamber at 437 Old Mammoth Road, Suite Z. President Stapp and Board Members Lindsay Barksdale and Heidi Steenstra attended the meeting in person. Vice President Jennifer Kreitz and Board Member Brian D'Andrea attended the meeting via videoconference.

2. Assembly Bill 361 (AB 361) Findings

2.1 Adopt Resolution 2022-10 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by President Kirk Stapp
Seconded by Board Member Lindsay Barksdale

Adopt Resolution 2022-10 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency

For (4): President Kirk Stapp, Board Member Lindsay Barksdale, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Against (1): Vice President Jennifer Kreitz

Absent (3): Board Member Tom Hodges, Board Member Agnes Vianzon, and Board Member Tony Perkins

Carried (4 to 1)

3. Public Comments

There were no comments given at this time.

4. Consent Agenda

Moved by President Kirk Stapp
Seconded by Board Member Heidi Steenstra

Approve the Consent Agenda

For (5): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (3): Board Member Tom Hodges, Board Member Agnes Vianzon, and Board Member Tony Perkins

Carried (5 to 0)

4.1 Approval of the Minutes from the March 7, 2022 Regular Board Meeting

4.2 Approval of the Minutes from the March 14, 2022 Special Board Meeting

4.3 Approval of the Minutes from the March 30, 2022 Special Board Meeting

5. Policy Matters

5.1 Receive a presentation from Erik Guzman-Rangel on his experience at the annual Housing California conference in Sacramento, April 4-6

Executive Director Patricia Robertson introduced MLH's Rural West Intern Erik Guzman Rangel and spoke about his internship with MLH.

Mr. Guzman Rangel outlined the information in the Housing California PowerPoint presentation.

5.2 Receive a presentation on the Community Survey results

Executive Director Patricia Robertson outlined the information in the staff report.

Rural West Intern Erik Guzman Rangel outlined the information in the Community Survey PowerPoint presentation.

There was discussion between staff and members of the Board.

5.3 Consider acceptance of the Marketing Plan prepared by Jessica Kennedy as part of the 20th Anniversary Rebranding efforts

Executive Director Patricia Robertson outlined the information in the staff report. Ms. Robertson introduced Jessica Kennedy.

Ms. Kennedy thanked Ms. Robertson and members of the Board for their assistance with the proposed Marketing Plan and discussed the process they went through to develop it. Ms. Kennedy outlined the information in the Marketing Plan and next steps.

There was discussion between Ms. Kennedy, Ms. Robertson and members of the Board.

Moved by President Kirk Stapp

Seconded by Board Member Heidi Steenstra

Accept (Approve) Marketing Plan prepared by Jessica Kennedy as part of the 20th Anniversary Rebranding efforts

For (5): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (3): Board Member Tom Hodges, Board Member Agnes Vianzon,
and Board Member Tony Perkins

Carried (5 to 0)

5.4 Receive an update on the status of Access Apartments project

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

5.5 Consider approval of Subrecipient Agreement between MLH and the Town of Mammoth Lakes for 2020/21 CDBG award for Access Apartments in the amount of \$3,000,701

Executive Director Patricia Robertson provided background information on the State of California, Department of Housing and Community Development, State Community Development Block Grant (CDBG) Program that MLH and the Town of Mammoth Lakes (TOML) had previously applied for and spoke about the request from the State for additional information. Ms. Robertson outlined the information in the Subrecipient Agreement between MLH and the Town of Mammoth Lakes for 2020/21 CDBG award for Access Apartments in the amount of \$3,000,701.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by President Kirk Stapp

Approve Subrecipient Agreement between MLH and the Town of Mammoth Lakes for 2020/21 CDBG award for Access Apartments in the amount of \$3,000,701.

For (5): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Heidi Steenstra, and Board Member Brian D'Andrea

Absent (3): Board Member Tom Hodges, Board Member Agnes Vianzon,
and Board Member Tony Perkins

Carried (5 to 0)

5.6 Review and possibly approve the Mammoth Lakes Housing Draft 2022/2023 Fiscal Year Budget

Executive Director Patricia Robertson outlined the information in the Mammoth Lakes Housing, Inc. Fiscal Year 2022/23 Draft Budget.

There was discussion between Ms. Robertson and members of the Board.

5.7 MLH Programs Update

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

6. Committee Reports

There were no Committee updates provided.

7. Board Member Reports

Board Member Heidi Steenstra congratulated Rural West Intern Erick Guzman Rangel on his graduation.

Vice President Jennifer Kreitz reported that the Mono County Board of Supervisors would consider a Moratorium on short term rentals (STRs) in the unincorporated county at tomorrow's meeting.

Board Member Brian D'Andrea recognized the efforts by all involved at the recent fundraising event for the 238 Sierra Manor Road project.

There was discussion among members of the Board.

The Board went into recess at 7:39 p.m.

8. Closed Session

The Board went into closed session at 7:44 p.m.

8.1 Pursuant to Government Code Section 54957, the Board will hold a closed session to consider the evaluation of performance of an employee, title: Executive Director.

The Board came out of closed session at 8:15 p.m.

President Kirk Stapp announced that there was no reportable action taken during the closed session.

9. **Adjourn**

The meeting was adjourned at 8:15 p.m. to the next regular Board Meeting.



Angela Plaisted, Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson, Secretary
Mammoth Lakes Housing, Inc.