



## **MAMMOTH LAKES HOUSING BOARD**

### **MINUTES OF REGULAR MEETING**

**May 3, 2021**

#### **1. Call to Order**

President Kirk Stapp called the meeting to order at 6:03 p.m.

President Kirk Stapp, Vice President Jennifer Kreitz and Board Members Lindsay Barksdale, Zoraya Cruz, Tom Hodges, and Tony Perkins were present via videoconference. Board Member Agnes Vianzon was absent.

#### **2. Public Comments**

Executive Director Patricia Robertson announced that Mammoth Lakes Housing (MLH) had been awarded a contract with Local Initiatives Support Corporation (LISC) to help operate the State's COVID-19 Rent Relief program. Ms. Robertson said that she would send out a poll to select a date and time for a special meeting to present the item to the Board for approval to accept the contract.

Ms. Robertson shared a poem written by Joy Harjo titled *Once the World Was Perfect*.

Vice President Jennifer Kreitz suggested adding the item regarding the LISC contract to the current meeting as an urgency item. Town of Mammoth Lakes Town Manager Dan Holler discussed the process for approving an urgency item.

There was discussion between Ms. Robertson, Mr. Holler and members of the Board.

There was direction given to staff to schedule a special meeting to discuss and approve the LISC contract.

**3. Approval of the minutes from the April 5, 2021 regular Board meeting – action item**

ACTION: It was moved by Board Member Tom Hodges, seconded by President Kirk Stapp, with Board Member Agnes Vianzon absent, and carried by a 6-0 roll call vote to approve the minutes from the April 5, 2021 regular Board meeting.

**4. Ad-Hoc Nominations Committee presentation of Nominees and potential appointment to the Board of Directors - action item**

Executive Director Patricia Robertson outlined the information in the staff report.

Committee Member Tom Hodges discussed the process the Ad Hoc Nominations Committee had gone through to select a nominee for the first open seat on the Board and spoke in support of appointing Heidi Steenstra to the Board. Mr. Hodges discussed recruitment for the second open seat. Committee Member Lindsay Barksdale spoke in support of appointing Heidi Steenstra to the Board.

There was discussion between Ms. Robertson and members of the Board.

ACTION: It was moved by Board Member Tom Hodges, seconded by Vice President Jennifer Kreitz, with Board Member Agnes Vianzon absent, and carried by a 6-0 roll call vote to appoint Heidi Steenstra to the MLH Board of Directors.

New Board Member Heidi Steenstra thanked the Board and said that she looked forward to serving.

Later in the meeting, Vice President Jennifer Kreitz announced that she should not have participated in this action and said she would need to abstain.

Ms. Robertson agreed with Vice President Kreitz and announced that as elected officials, President Kirk Stapp and Vice President Kreitz were unable to participate in or vote on this item, and as a public employee, Board Member Zoraya Cruz would also need to abstain from this action and said that a new motion should be made.

There was discussion between Ms. Robertson and members of the Board.

ACTION: A new motion was made by Board Member Tom Hodges, seconded by Board Member Lindsay Barksdale, with Board Member Agnes Vianzon absent, and President Kirk Stapp, Vice President Jennifer Kreitz and Board Member Zoraya Cruz abstaining, and carried by a 3-0 roll call vote to appoint Heidi Steenstra to the MLH Board of Directors.

**5. Review and approve the MLH and Sierra Housing Advocates, LLC FY 2020-21 Third Quarter Draft Financial Statements – action item**

Executive Director Patricia Robertson outlined the information in the staff report and reported that there were amendments to be made to the financial statements for Sierra Housing Advocates, LLC.

There was discussion between Ms. Robertson and members of the Board.

Direction was given to staff to table the presentation and approval of the Sierra Housing Advocate, LLC. Financial Statements until the upcoming special meeting.

Ms. Robertson outlined the information in the Mammoth Lakes Housing, Inc. Financial Statements for the Quarter ending 3/31/2021.

There was discussion between Ms. Robertson and members of the Board.

**ACTION:** It was moved by Board Member Tom Hodges, seconded by President Kirk Stapp, with Board Member Agnes Vianzon absent, and carried by a 7-0 roll call vote to approve the Mammoth Lakes Housing, Inc. Fiscal Year 2020-21 Third Quarter Draft Financial Statements.

**6. Review and possibly approve the Mammoth Lakes Housing Draft 2021/2022 Fiscal Year Budget – action item**

Executive Director Patricia Robertson outlined the information in the Mammoth Lakes Housing, Inc. Draft 2021/2022 Fiscal Year Budget.

There was discussion between Ms. Robertson and members of the Board.

There was direction from the Board for staff to bring this item back for further discussion at the next regular Board Meeting.

**7. Town of Mammoth Lakes Measure A Allocations – information item**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

**8. 238 Sierra Manor Road Affordable Housing Project Update and Possible Approval of Fee Waiver Requests – action item**

Executive Director Patricia Robertson outlined the information in the staff report.

Town Manager Dan Holler provided information regarding the fees associated with this type of project and discussed the process required for the various fee waivers.

Board Member Tony Perkins asked Mr. Holler for letter of support from the Town for MLH's request for fee waivers. Mr. Holler said that request should be made to the Town Council.

There was discussion between Ms. Robertson, Mr. Holler and members of the Board.

**ACTION:** It was moved by Vice President Jennifer Kreitz, seconded by Board Member Tom Hodges, with President Kirk Stapp abstaining and Board Member Agnes Vianzon absent, and carried by a 6-0 roll call vote to approve MLH's submission of Fee Waiver Requests for the 238 Sierra Manor Road Affordable Housing Project.

**9. MLH Programs Update – information item**

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

**10. Committee Updates – information item**

Executive Director Patricia Robertson reported that the Governance and the Diversity, Equity and Inclusion Committees were currently inactive.

Programs and Housing Development Committee Member Tom Hodges reported that the Committee had met with Town Councilmembers Kirk Stapp and Sarah Rea, and TOML Community and Economic Development Director Sandra Moberly and Town Manager Dan Holler regarding subsidizing middle income workforce housing. Committee Member Kreitz reported that there would be a Committee meeting on Friday which she would be unable to attend.

Ms. Robertson gave an update on the Marketing and Communications Committee and reported that they had received seven responses to the Request for Proposal (RFP) for the rebranding service and had conducted four interviews, reviewed deliverables and proposals, and would bring a recommendation to the Board at a future meeting.

Workforce Housing Committee Member Tom Hodges gave an update on the Mammoth Lakes Chamber of Commerce (MLCC) Workforce Housing program and announced that Workforce Housing Coordinator Curtis Shapiro would be leaving the Chamber.

Ms. Robertson gave an update on the Board Nominations Committee and reported that they would regroup in the next couple of weeks to start the process of filling the open seat on the Board.

Ms. Robertson gave an update on the Town Contract Negotiations Committee activities and reported that they would meet to review the redlines and hoped to bring a draft back to the Board at the June meeting.

There was discussion between Ms. Robertson and members of the Board.

**11. Board member reports – information item**

Board Member Tom Hodges reported that Alterra and Mammoth Mountain Ski Area (MMSA) had evaluated the acre they owned on Arrowhead which backed up to The Parcel, and the ability to add twenty-one units on that site. Mr. Hodges said that he hoped Alterra would submit an application to the Town soon enabling them to break ground by next spring.

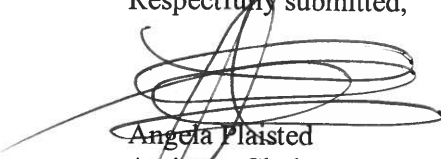
Vice President Jennifer Kreitz announced that there was a lot of momentum to add \$3B to the Governor's May revised budget. Ms. Kreitz reported that The Parcel project wasn't funded in the first round of tax credits and had Mental Health Services Act (MHSA) funding, therefore, it should be eligible for the second round.

There was discussion between Executive Director Patricia Robertson and members of the Board.

**12. Adjourn, to the regular Board meeting scheduled for June 7, 2021.**

The meeting was adjourned at 8:24 p.m.

Respectfully submitted,



Angela Plaisted  
Assistant Clerk  
Town of Mammoth Lakes

Patricia Robertson  
Secretary  
Mammoth Lakes Housing, Inc