



Mammoth Lakes Housing Board

Regular Meeting Minutes

January 23, 2023, 6:00 p.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members Present: President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, Board Member Amanda Rice

1. Call to Order

President Kirk Stapp called the meeting to order at 6:04 p.m. in the Council Chambers at 437 Old Mammoth Road, Mammoth Lakes, CA. President Stapp and Board Members Lindsay Barksdale, Tom Hodges, Heidi Steenstra, Sarah Nuttall and Amanda Rice attended the meeting in person. Vice President Jennifer Kreitz and Board Members Tony Perkins and Brian D'Andrea attended via videoconference.

2. Assembly Bill 361 (AB 361) Findings

2.1 Adopt Resolution 2023-01 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency

Moved by Board Member Amanda Rice
Seconded by President Kirk Stapp

Adopt Resolution 2023-01 to allow virtual Board meetings to continue during the Covid-19 pandemic declared emergency.

For (9): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

3. Public Comments

There were no comments given at this time.

4. Consent Agenda

Approve the Consent Agenda.

4.1 Approval of the Minutes from the December 5, 2022 Regular Board Meeting

Moved by Board Member Tom Hodges

Seconded by Board Member Lindsay Barksdale

Approve the minutes of the December 5, 2022 Board Meeting.

For (9): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5. Policy Matters

5.1 Appoint Amanda Rice to the Mammoth Lakes Housing, Inc. Board of Directors as the Town of Mammoth Lakes' Town Council Representative

Moved by Vice President Jennifer Kreitz

Seconded by Board Member Tom Hodges

Appoint Amanda Rice to the Mammoth Lakes Housing, Inc. Board of Directors as the Town of Mammoth Lakes' Town Council Representative.

For (9): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.2 Present Agnes Vianzon with a Certificate of Appreciation for her service on the Mammoth Lakes Housing Board of Directors from 2018–2022

Executive Director Patricia Robertson outlined the information in the staff report and thanked former Board Member Agnes Vianzon for her service and contributions to the MLH Board. Ms. Robertson said that she would present Ms. Vianzon with a Certificate of Appreciation.

There was discussion between Ms. Robertson and members of the Board.

5.3 Present President Kirk Stapp with an award for 20 years of service with Mammoth Lakes Housing, Inc.

Executive Director Patricia Robertson outlined the information in the staff report and thanked President Kirk Stapp for his years of service and contributions to the MLH Board.

PUBLIC COMMENT:

Sandy Hogan spoke about President Stapp's contributions to the Board and thanked him for his years of service.

Ms. Robertson read an email from Rick Wood regarding President Stapp's contributions to the Board and thanked him for his service.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by Board Member Tom Hodges

Approve the award in recognition of President Kirk Stapp.

For (9): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.4 The Board will elect a new President

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Tony Perkins

Seconded by Board Member Sarah Nuttall

Appoint Kirk Stapp to continue on as the President of the Mammoth Lakes Housing Board.

For (9): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.5 The Board will elect a new Vice President

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Jennifer Kreitz

Seconded by Board Member Amanda Rice

Appoint Board Member Tom Hodges as the Vice President of the Mammoth Lakes Housing Board.

For (9): President Kirk Stapp, Vice President Jennifer Kreitz, Board Member Lindsay Barksdale, Board Member Tom Hodges, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.6 The Board will elect a new Treasurer

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Jennifer Kreitz
Seconded by Vice President Tom Hodges

Appoint Board Member Lindsay Barksdale as the Treasurer of the Mammoth Lakes Housing Board.

For (9): President Kirk Stapp, Vice President Tom Hodges, Board Member Lindsay Barksdale, Board Member Jennifer Kreitz, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.7 The Board will receive an update on the COVID-19 public health emergency Brown Act amendments (AB 361) ending February 28, 2023

Executive Director Patricia Robertson outlined the information in the memo from Mammoth Lakes Housing's Legal Counsel.

There was discussion between Ms. Robertson, Town of Mammoth Lakes Town Clerk Jamie Gray, and members of the Board.

5.8 The Board will receive an update regarding the Project Homekey, Innsbruck Lodge Affordable Housing project and discuss additional funding options

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Tom Hodges
Seconded by Board Member Amanda Rice

Approve a permanent capital investment in the Innsbruck Lodge Affordable Apartments in the amount of \$141,131, and direct staff to seek the remaining funds from other sources including the Town of Mammoth Lakes and Mono County as soon as possible.

For (9): President Kirk Stapp, Vice President Tom Hodges, Treasurer Lindsay Barksdale, Board Member Jennifer Kreitz, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.9 The Board will consider authorizing the rehabilitation contract for Innsbruck Lodge with Christian Hansen Construction in an amount not to exceed \$2,384,928

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Vice President Tom Hodges

Seconded by Board Member Jennifer Kreitz

Direct staff to negotiate the rehabilitation contract with Christian Hansen Construction for the Project Homekey site at Innsbruck Lodge in the amount of \$2,384,928, with the condition that Christian Hansen Construction agrees to complete the project by the Project Homekey deadline of December 30, 2023, and that Mammoth Lakes Housing secures the additional funds in the amount of \$400,000 from alternative sources before executing the contract with Christian Hansen Construction, subject to any negotiations with legal counsel.

For (9): President Kirk Stapp, Vice President Tom Hodges, Treasurer Lindsay Barksdale, Board Member Jennifer Kreitz, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.10 Approval of Mammoth Lakes Housing, Inc. Resolution 23-02 Approving the Creation of an Executive Director Evaluation Process Ad-Hoc Committee to bring recommendations to the Board of Directors

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

Moved by Board Member Heidi Steenstra

Seconded by Treasurer Lindsay Barksdale

Approve Mammoth Lakes Housing, Inc. Resolution 23-02 Approving the Creation of an Executive Director Evaluation Process Ad-Hoc Committee to bring recommendations to the Board of Directors.

For (9): President Kirk Stapp, Vice President Tom Hodges, Treasurer Lindsay Barksdale, Board Member Jennifer Kreitz, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.11 Appointment of the members to the Executive Director Evaluation Process Ad-Hoc Committee

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion among members of the Board.

Moved by Board Member Sarah Nuttall

Seconded by Board Member Amanda Rice

Appoint Board Members Tony Perkins, Sarah Nuttall, Brian D'Andrea, and Heidi Steenstra to the Executive Director Evaluation Process Ad-Hoc Committee.

For (9): President Kirk Stapp, Vice President Tom Hodges, Treasurer Lindsay Barksdale, Board Member Jennifer Kreitz, Board Member Tony Perkins, Board Member Heidi Steenstra, Board Member Brian D'Andrea, Board Member Sarah Nuttall, and Board Member Amanda Rice

Carried (9 to 0)

5.12 MLH Annual Report / Impact Statement 2021-2022

Executive Director Patricia Robertson outlined the information in the staff report.

There was discussion between Ms. Robertson and members of the Board.

5.13 MLH Programs Update

Executive Director Patricia Robertson gave an update regarding MLH Programs and recent activities.

There was discussion between Ms. Robertson and members of the Board.

5.14 5-Year Strategic Plan Update proposed planning process

Executive Director Patricia Robertson outlined the information the 5-Year Strategic Plan.

There was discussion between Ms. Robertson and members of the Board.

6. Committee Reports

Vice President Tom Hodges reported that the Mammoth Lakes Chamber of Commerce Workforce Housing Steering Committee was scheduled to meet on Wednesday.

Treasurer Lindsay Barksdale asked if the Fundraising Committee needed to meet.

There was discussion between Executive Director and members of the Board.

7. Board Member Reports


Vice President Tom Hodges reported that demand at Mammoth Mountain Ski Area was strong, as was visitation this past weekend. Mr. Hodges said that with the snowpack that we have, he expected it would be a long ski season, likely into July 4th or beyond, therefore lodging should remain strong as would Transient Occupancy Tax (TOT) numbers.

Board Member Jennifer Kreitz reported that the Mono, Inyo, and Alpine Continuum of Care (CoC) would perform the "Point in Time" count on Wednesday, the 25th to count homelessness in the region and said that she would volunteer along with others to help with the effort. Ms. Kreitz said that the Mono County Board of Supervisors would hold a pre-housing workshop on February 7th to prepare for the housing workshop on February 21st. She said that Housing California held conferences every year and that she would like other members of the MLH Board to be able to attend those conferences to learn about development opportunities.

There was discussion between Executive Director Patricia Robertson and members of the Board.

8. Adjourn

The meeting was adjourned at 8:29 p.m.



Angela Plaisted, Assistant Clerk
Town of Mammoth Lakes

Patricia Robertson, Secretary
Mammoth Lakes Housing, Inc.